



OASIS Registration

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Introduction

Pearson OASIS (Order and Shipment Information System) is for existing Pearson customers. You must have a Pearson account before you can register to use Pearson OASIS.

I do not know if I have a Pearson account

If you are unsure of whether your organization has a Pearson account already, please check with your account administrator, purchasing department or billing office. You can also contact your <u>Pearson Sales Representative</u>.

I do not have a Pearson account

If you do not have a current Pearson account, contact customer service when you are ready to place your first order with Pearson. An account will be created at that time: Contact us at:

- K-12 customers: 1-800-361-6128
- Higher Ed Customers: 1-800-567-3800





or use this form to get started. <u>PEARSON CREDIT APPLICATION AND ACCOUNT</u> <u>INFORMATION FORM (jotform.com)</u>

Registering for OASIS

Once you have a Pearson account, register for OASIS by following these instructions:

- 1. Go to oasis-b2b.pearsoncanada.com/login.
- 2. Under New User, click **Set up your online account.**

OASIS makes it easy to place and track orders, This site serves Business and School customer		ailability, file claims, generate custom reports and more! rson.
Login		New User
User ID *	* Required	Set up your online account
Password *		
Forgot Password?		
Login		

- 3. Select your role in learning by clicking on **Bookstores/ Government/ Businesses/All Others**
 - 1. Note that only bookstores/ Government/ Businesses can register for OASIS.
 - 2. Students/Parents, Instructors/ Educators and K-12 customers will be directed to the correct website specific to them.







Personal Details

Fill out the registration form starting with Personal Details.

Personal Details		
First Name *	* Required	Last Name *
Email Address *		Confirm Email Address *
Company / School Name *		Position / Title
Phone Number *	Ext.	
Address Line 1 *		Address Line 2
Town / City *		State / Province *
Zip / Postal Code *		Country / Region *
		United States of America

Account Details:

Next, fill in your Account Details.

- 1. To expedite your registration, please provide a recent Invoice or Order Number.
- 2. Note the sample invoice shows where to find these details.

Please provide o	ne or more o	f the following	numbers from a re	ecent Pearson Invoice. *
Ø				Invoice Number
Pearson Invoice Contenter Miles Booldstar Ageinations College 735 Enginement May Isomoles As 80000	Conferent Billy for Bookstaw Asproachers College 715 Enlightenna K Noy Sprogfield, NV BACIA	Person Education, Inc. 27 Rev Street Hobers, NJ (2020) Text I 400-300 4500 Energy Announces of Street Street Text I Street Text	Investigation: 1224587 Delivery Xandar Den Den 129, 314,200 Degeneration: 122444 Desente Association: 122444 Oriente Association: 122444 Oriente Association: 122444	Order Number
		INVOICE	Signeral Terrs : Cetta Catalone II: Partnes Order Nurtee : TXT 4508 Monte of Pages : 2 NCE INFORMATION Revi Vin to	
Atta	nt Due : US3 \$346.30			I don't have Invoice Number or Order Number
	Click on im	age to enlarg	1A	I don't have a Pearson account or Invoice





- 3. If you don't have an invoice or order number, select I don't have Invoice Number or Order Number.
 - a. Enter your Account Number, a recent Purchase Order Number or your SAN.

I don't have Invoice Number or Order Number			
Please provide one or more of the following numbers from a recent Pearson Invoice.			
Account Number			
Purchase Order Number			
SAN (optional, to verify your account quicker)			
Save			

User Account & Preferences

Create your User Account & Preferences.

User Account & Preferences	
Create a User ld *	
Account Type *	
Please select	~

- 1. Enter in a desired User ID. Please use a unique user name, please do not use a User Name/ID that you use with any other Pearson platform.
- 2. The only special characters that can be used in the User Id field are @.-_ ("at", period, dash, underscore).
- 3. If you get this message, that means someone else already has that ID. Please choose something different.

Username already exists, please choose a different username





- 4. This message shown beneath your User Id means that you were successful. Username available for use.
- 5. Select your relevant Account Type from the drop-down menu.

Account Type *	
✓ Please select	
Business / Corporation	-
College / University (not the bookstore)	
College Bookstore	5 T
Institution / Proprietary / For Profit School	
Library	
Local, State, Federal Government	
Reseller	
Trade / General Bookstore	
Training Center	
Wholesaler	

- 6. Review the OASIS Terms of Use and Pearson Terms and Conditions and check the box.
- 7. Check the "I'm not a robot" box.
- 8. Click Submit for Approval.



Account Submission and Approvals

- 1. Once your account request is submitted, you will receive a confirmation email noting that we have received your registration request.
- 2. After your account has been verified, you will receive another email with login directions to create your password.
 - a. You can now login and start using OASIS.